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POPULATION 14,000

**CITY COUNCIL**  
***Special Meeting***  
**April 17, 2012**  
**9:00 A.M.**  
**AGENDA**

Call to Order / Pledge of Allegiance

1. Revised Resolution No. 11-22 Participation in Local Government Road Fund Program Administered by New Mexico Department of Transportation
2. Authorization to Pay Off New Mexico Finance Authority Deming4 Loan for Water Storage Facility
3. Sam Baca Aquatic Center Schedule, Fees, and Rules
4. Out of State Travel Request for Laura Holguin to Mesa, Arizona on May 2, 2012 to Attend a Seminar Presented by Heinfeld, Meech & Co., P.C. on Preventing Fraud with Internal Controls
5. Adjourn Meeting

The next regularly scheduled workshop and meeting is May 14, 2012 commencing at 4:00 p.m. and 6:00 p.m.

# CITY COUNCIL SPECIAL MEETING MINUTES April 17<sup>th</sup>, 2012

**Council Present:**

William Shattuck, Councilor  
Linda Enis, Councilor

Andres Z. Silva, Mayor  
Joe "Butter" Milo, Councilor  
David Sanchez, Councilor

**Staff Present:**

Richard F. McInturff, Administrator  
Wesley Hooper, Project Coordinator

Aaron Sera, Assistant City Administrator  
Richard Kocab, Assistant Treasurer

**Recording Secretary:** Berenda McWright, Assistant Deputy Clerk

Mayor Andres Z. Silva led the pledge of allegiance and called the meeting to order at 9:00 a.m.

- 1. Revised Resolution No. 11-22 Participation in Local Government Road Fund Program Administered by New Mexico Department of Transportation:** Project Coordinator Wesley Hooper presented the revised resolution regarding participation in Local Government Road Fund Program administered by the New Mexico Department of Transportation. The resolution provides for the project development, design and rehabilitation of the driving lane for Country Club Road (NM427) "BOP" 600 feet north of Florida Street intersection north to the Pine Street intersection or as far as the funding would allow. Councilor Milo motioned to approve Revised Resolution No. 11-22 Participation in Local Government Road Fund Program Administered by New Mexico Department of Transportation. The motion was seconded by Councilor Shattuck and was approved unanimously.
- 2. Authorization to Pay Off New Mexico Finance Authority Deming4 Loan for Water Storage Facility:** City Administrator Richard McInturff recommended authorization to pay off the New Mexico Finance Authority Deming4 Loan using the proceeds from the sale of certain farms. Mr. McInturff reported that the farm sales generated approximately \$613,000 in the general fund and \$487,700 for the water fund. There is sufficient reserve balance in the water fund of \$2,492,522.91 to fund the difference. The total pay off of the loan is \$766,404.13 as of May 1, 2012. Mayor Pro Tem Enis motioned to authorize staff to pay off the New Mexico Finance Authority Deming4 Loan for Water Storage Facility. The motion was seconded by Councilor Sanchez and was approved unanimously.

3. **Sam Baca Aquatic Center Schedule, Fees, and Rules:** Assistant City Administrator Aaron Sera presented the changes to the schedule, fees and rules of the Sam Baca Aquatic Center. Mr. Sera reported the fees will not change, Mondays have been added back to the schedule, and the requirement for approved bathing suits was deleted. The swimming pool will open a week before school gets out and close on August 14<sup>th</sup>. The same incentives will be offered through the Keep Luna County Beautiful Program which provides free pool passes to kids for picking up trash. Mayor Silva asked if staff was looking into solarizing the pool. Mr. Sera explained that grant funding for swimming pools is not available and the solar panels do not have a long enough life expectancy to account for the savings. Councilor Shattuck motioned to approve the Sam Baca Aquatic Center Schedule, Fees, and Rules as presented. The motion was seconded by Councilor Milo and was approved unanimously.
  
4. **Out of State Travel Request for Laura Holguin to Mesa, Arizona on May 2, 2012 to Attend a Seminar Presented by Heinfeld, Meech & Co., P.C. on Preventing Fraud with Internal Controls:** Mr. McInturff recommended approval of the out of state travel request for Laura Holguin to attend a seminar in Mesa, Arizona on May 2, 2012 regarding fraud prevention. Mayor Pro Tem Enis motioned to approve the out of state travel request for Laura Holguin to Mesa, Arizona on May 2, 2012 to attend a seminar presented by Heinfeld, Meech & Co., P.C. on Preventing Fraud with Internal Controls. The motion was seconded by Councilor Shattuck and was approved unanimously.
  
5. **Adjourn Meeting:** Upon a motion by Councilor Sanchez and a second by Councilor Milo the meeting was unanimously adjourned at 9:15 a.m.

The next regularly scheduled workshop and meeting is scheduled for May 14, 2012 commencing at 4:00 p.m. & 6:00 p.m.

CITY OF DEMING, NEW MEXICO

  
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Andres Z. Silva, Mayor

ATTEST:

  
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Richard F. McInturff, Deputy Clerk



**REVISED RESOLUTION NO. 11-22**

**PARTICIPATION IN LOCAL GOVERNMENT ROAD FUND PROGRAM  
ADMINISTERED BY NEW MEXICO DEPARTMENT OF TRANSPORTATION**

**WHEREAS**, the City of Deming and the New Mexico Department of Transportation have entered into a joint and coordinated effort; and

**WHEREAS**, the total minimum cost of the project will be \$51,833.00 to be funded in proportional share by the parties hereto as follows:

- a. New Mexico Department of Transportation's share shall be 75% or not exceed \$38,875.00

and

- b. City of Deming's proportional matching share shall be 25% or a minimum of \$12,958.00.

The City of Deming shall pay all costs, which exceed the total amount of \$51,833.00.

**NOW THEREFORE, BE IT RESOLVED**, in official session that City of Deming determines, resolves, and orders as follows:

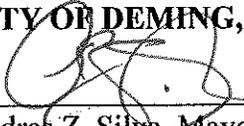
That the project for this Cooperative agreement is adopted and has a priority standing.

The agreement terminates on December 31, 2012 and the City of Deming incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written agreement.

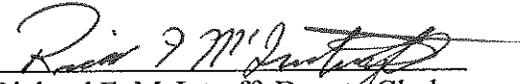
**BE IT FURTHER RESOLVED**, the City of Deming is authorized to enter into Cooperative Agreement Project Number SP-1-12 (908), Control Number HW2 L100017 with the New Mexico Department of Transportation for LGRF Project for year 2011-2012 for "Project development, design and rehabilitation of driving lane -Country Club Road (NM 427) "BOP" 600' north of Florida Street intersection north to the Pine Street intersection or as far as the funding would allow.

**PASSED, ADOPTED, AND APPROVED** this 17<sup>TH</sup> day of April 2012.

**CITY OF DEMING, NEW MEXICO**

  
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Andres Z. Silva, Mayor

**ATTEST:**

  
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Richard F. McInturff, Deputy Clerk

