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POPULATION 14,000

CITY COUNCIL
Special Meeting
May 29, 2013
9:00 A.M.
AGENDA

Call to Order / Pledge of Allegiance

1. Ratification of Resolution to Approve Preliminary Budget for Fiscal Year 2014
2. Approval of Resolution Supporting the Application by Deming/Luna County MainStreet for a New Mexico MainStreet Capital Outlay Fund Grant
3. Meeting Adjourned

The next scheduled special meeting is June 4, 2013 commencing at 9:00 a.m.

The next regularly scheduled workshop and meeting is June 10, 2013 commencing at 4:00 p.m. and 6:00 p.m.

CITY COUNCIL SPECIAL MEETING MINUTES

May 29, 2013

Council Present:

Andres Z. Silva, Mayor
David Sanchez, Councilor

Linda Franklin, Mayor Pro Tem
William Shattuck, Councilor

Council Absent:

Joe "Butter" Milo

Staff Present:

Richard F. McInturff, Administrator
Wes Hooper, Special Projects Coordinator
Lloyd Valentine, Financial Services Manager

Aaron Sera, Assistant City Administrator
Edgar Davalos, Fire Dept. Chief
Jim Massengill, Public Works Director

Recording Secretary: Lila Jasso, Administrative Secretary/Assistant Deputy Clerk

Mayor Silva called the meeting to order and led the pledge of allegiance at 9:00 a.m.

1. Ratification of Resolution to Approve Preliminary Budget for Fiscal Year 2014:

Administrator Richard McInturff presented the Department of Finance and Administration Local Government Division Budget Recapitulation for the fiscal year 2013-2014. Mr. McInturff reviewed the projected totals for the fiscal year. He stated that the total general fund cash balance of \$6,470,075 is an estimate based on the ending cash balance from the last year's budget. He stated that the actual figure is approximately \$4 million more than the estimated total cash. He stated that according to the month-to-date figures for May, the total cash balance is at \$18,051,000. The estimated general fund starting cash balance is \$6,470,000 and is projected to end at \$6,604,000; accumulating \$134,000 more in cash. Currently, new budget expenses are exceeding revenues by \$648,000. The \$648,000 deficit consists mostly of left over loan proceeds that need to be spent next budget. They are as follows:

- \$222,000 - Fire House renovations
 - \$195,000 - Community Buildings
 - \$186,650 - CDBG Wastewater plant improvements
- These figures total \$603,650 of the \$648,000 deficit total.

Mr. McInturff stated that essentially the general fund is pretty well balanced. However, in order to get there, the City had to do a few changes. One of these being a property tax rate increase of 1.5 mils from 2.975 mils to 4.475 mils. There were also transfers made into the general fund from the Proprietary Funds to get more cash into the general fund.

Mr. McInturff discussed the Propriety Funds and transfers from these funds to the General Fund.

Mr. McInturff discussed the Debt Service for the Courtroom, which is a 5-years term, and Fire Department remodel; which is a 10- year term. He stated that there is a \$1.5 million budget deficit due to the difference of the \$13,893,159 beginning estimated cash balance and the ending cash balance of \$12,385,924. Mr. McInturff noted that natural gas improvements and the construction of a new quarter cell at the landfill were also contributing to the overall deficit. He stated that a rate increase will be presented to City Council at a special meeting to help mitigate this deficit in the future.

Mr. McInturff recapped the Agency Funding and noted that the only increase was in the amount to the Commission on Aging which increased from \$82,500 to \$85,000.

Mayor Silva read the resolution to adopt and approve submission of the preliminary budget to the Local Government Division of the Department of Finance and Administration into record, and asked for a motion.

Councilor Shattuck motioned to approve the resolution ratifying the preliminary budget for fiscal year 2013-2014, as presented. The motion was seconded by Mayor Pro-Tem Franklin, and carried unanimously.

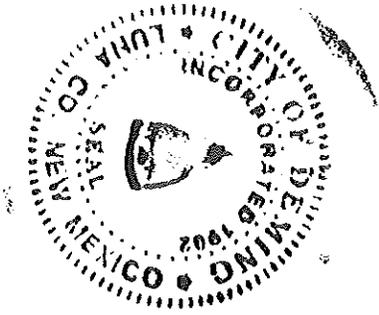
2. **The Approval of Resolution Supporting the Application by Deming/Luna County MainStreet for a New Mexico MainStreet Capital Outlay Fund Grant:** Mr. Sera read the resolution into record and noted that the resolution was discussed with the Deming MainStreet group and is presented with the anticipation of them applying for the grant. However, Mr. Sera stated that they may not be eligible to apply for the grant due to the fact that they have not spent the funding previously awarded.

Councilor Shattuck asked for clarification of the park location. Mayor Pro Tem Franklin asked if the park is on Gold or Pine Street. Mr. Sera addressed both Council members and clarified the location and that the park is located on Pine Street, not Gold Street.

Mayor Silva asked for clarification on the 20% matching funds that must be provided by MainStreet. Mr. Sera stated that MainStreet is responsible for matching funds per the resolution.

Mayor Silva entertained a motion from Council. No motion was made, therefore, the item died due to a lack of a motion.

3. **Adjourn Meeting.** Councilor Shattuck motioned to adjourn the meeting. Councilor Sanchez seconded the motion. Motion carried unanimously. Meeting adjourned at 9:20 a.m.

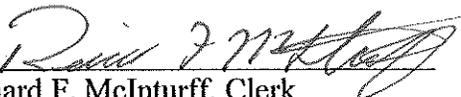


CITY OF DEMING, NEW MEXICO



Andres Z. Silva, Mayor

ATTEST:



Richard F. McInturff, Clerk

**STATE OF NEW MEXICO
MUNICIPALITY OF CITY OF DEMING
RESOLUTION No. 13-22**

2013-2014 Fiscal Year

WHEREAS, the Governing Body in and for the Municipality of the City of Deming, State of New Mexico, has developed a preliminary budget for fiscal year 2013-2014, and

WHEREAS, said budget was developed on the basis of need and through cooperation with all user departments, elected officials and other department supervisors, and

WHEREAS, the official meetings for review of said documents were duly advertised in the Deming Headlight, in compliance with the State Open Meetings Act, and

WHEREAS, it is the majority opinion of this Council that the preliminary proposed budget meets the requirements as currently determined for the 2013-2014 fiscal year, and

WHEREAS, within this document the municipal property tax rate increases 1.5 mils from the current imposed operational rate of 2.975 mils to 4.475 mils, and

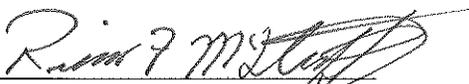
WHEREAS, a final budget will be prepared and submitted to the Local Government Division of the Department of Finance and Administration for approval in July of 2013.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Governing Body of the municipality of the City of Deming, State of New Mexico hereby adopts and approves submission of the preliminary budget to the Local Government Division of the Department of Finance and Administration for review.

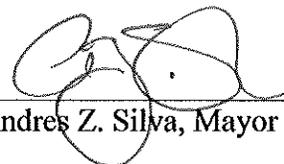
PASSED, ADOPTED, AND APPROVED this 29th day of May 2013.



ATTEST:


Richard F. McInturff, Clerk

CITY OF DEMING


Andres Z. Silva, Mayor