



BENNY L. JASSO, MAYOR

AARON SERA, ADMINISTRATOR

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P.O. BOX 706 · DEMING, NEW MEXICO 88031  
POPULATION 14,000

**CITY COUNCIL SPECIAL MEETING**  
**AGENDA**  
**May 26, 2016**  
**10:00 a.m.**

**Call to Order/Pledge of Allegiance**

1. Mayor's Appointment of Police Chief
2. Approval to Adopt the 2016 Amendments to the Uniform Traffic Ordinance (UTO)
3. Approval of Resolution Authorizing the Deming Police Department to Donate a 2005 Ford Crown Victoria to the Southern New Mexico Correctional Facility
4. Approval of the Fiscal Year 2017 Preliminary Budget
5. Adjourn Meeting

*The next regular City Council Meeting is scheduled for June 13, 2016 at 6:00 p.m.*

**CITY COUNCIL  
SPECIAL MEETING  
MINUTES  
May 26, 2016**

**Council Present:** Benny L. Jasso, Mayor  
David L. Sanchez, Councilor  
Dr. Victor Cruz, Mayor Pro Tem  
(Arrived at 10:19 a.m.)

Joe "Butter" Milo, Councilor  
Roxana Rincon, Councilor

**Council/Staff Absent:** Jim Foy, City Attorney

**Staff Present:** Aaron Sera, City Administrator  
Jim Massengill, Public Works Director  
Raul Mercado, Fire Chief  
Heather Sosa, Battalion Fire Chief  
Bryan Reedy, Community Svcs. Director

Brandon Gigante, Police Chief  
Bobby Orosco, Asst. Police Chief  
Laura Holguin, Treasurer  
Mary Corral, Receptionist  
Alex Valdespino, Police Patrol Cpt.

**Recording Secretary:** Lila Jasso, Administrative Secretary

Mayor Jasso called the meeting to order at 10a.m. and led the Pledge of Allegiance.

**1. Mayor's Appointment of Police Chief**

Mayor Jasso announced his appointment of Bobby Orosco as Police Chief.

Councilor Sanchez moved to approve the Mayor's appointment of Bobby Orosco as Police Chief. Councilor Milo seconded the motion; motion carried unanimously.

**2. Approval to Adopt the 2016 Amendments to the Uniform Traffic Ordinance (UTO)**

Mr. Sera stated that this amendment to the Uniform Traffic Ordinance is passed by the state and the City adopts the amendments. Mr. Sera stated that the ordinance references the use of off-highway motor vehicles. He called attention to item C. which states that "If authorized by ordinance or resolution of a local authority or the State Transportation Commission, a recreational off-highway vehicle or an all-terrain vehicle may be operated on a paved street or highway owned and controlled by the authorizing authority if:" and noted the 5 criteria that have to be met. Mr. Sera stated that the City of Deming is not changing any of the criteria, and is adopting the ordinance, as is.

Councilor Sanchez moved to adopt the 2016 Amendments to the Uniform Traffic Ordinance (UTO), as presented. Councilor Rincon seconded the motion; motion carried unanimously.

**3. Approval of Resolution Authorizing the Deming Police Department to Donate a 2005 Ford Crown Victoria to the Southern New Mexico Correctional Facility**

Chief Orosco stated that this resolution is being presented after a request from Southern New Mexico Correctional Facility contacted the City Police Department to see if they would be willing to donate vehicles to their K-9 division. Officer Holguin from the correctional facility contacted the Police Department to make the inquiry. After checking with the state to find out the process for this donation, Chief Orosco stated that they require a resolution be passed by Council to authorize the donation. He noted that once the resolution gets passed, it would be sent to the State for further approval. Chief Orosco assured that the City Police Department emblems will be removed prior to the transfer of the vehicle.

Councilor Milo asked how the vehicle will be utilized. Chief Orosco stated that the unit will be used to assist with the adult probation and parole checks, to transport the dog and conduct searches at the residences.

Councilor Milo moved to approve the resolution authorizing the Deming Police Department to donate a 2005 Ford Crown Victoria to the Southern New Mexico Correctional Facility. Councilor Rincon seconded the motion; motion carried unanimously.

**4. Approval of the Fiscal Year 2017 Preliminary Budget**

Laura Holguin, Treasurer, presented the preliminary budget to Mayor Jasso and Council. She presented the resolution which states that the City of Deming has developed its preliminary budget for fiscal year 2016-2017. She went on to explain that it is a requirement of the Department of Finance/Local Government Division and they will review the budget. Once the preliminary budget is approved, the City will submit the final budget for approval at a later date. Ms. Holguin referred to the budget recapitulation and noted that there were a few minor changes made since the budget workshop that took place the second week of May. She stated that under the General Funds in the Expenditures, there was an item which was inadvertently left off in the payroll department. She also noted that another adjustment was in the Recreational department in which the City added funds to the Silas Wilson Program for the July 2016 and also for the June 2017. She noted that the offsetting transfers were made to account for the increase to the Recreational fund. Ms. Holguin went on to say that another adjustment was made to the Cash Balance to adjust the beginning cash balance for the April 30<sup>th</sup> Cash Balances.

Mr. Sera explained that the City previously funded the Public Schools Summer Recreational Program \$22,000.00 and the Silas Wilson Recreational Program \$8,000.00. He noted that the Public Schools Summer Recreational program was charging \$15.00 per child registration fee, in addition to the \$22,000.00 operational funds they received from the City. Mr. Sera stated that after working with Deming Public Schools, they decided to provide additional funding to the Silas Wilson Recreational Program and extend the time from 8 a.m. to 12:00 pm., provide free lunches to the participants, and the attendance would be free of charge to the children. He went on to say that the program would cost approximately \$15,000.00; a

savings of approximately \$15,000.00 to the City to provide the same level of services to the children in the community.

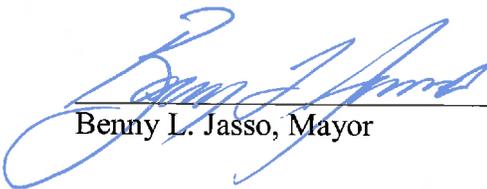
Mr. Sera added that in this budget, the amount reflected for salaries includes the merit raises for all employees, with the exception of the department heads. He stated that the department heads will not be receiving raises this year, to help offset the uncertainty of the Gross Receipts Tax.

Councilor Sanchez moved to approve the Fiscal Year 2017 Preliminary Budget. Councilor Rincon seconded the motion; motion carried unanimously.

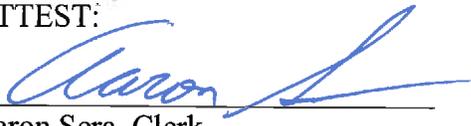
**5. Adjourn Meeting**

With no further business to discuss, Mayor Pro Tem Cruz moved to adjourn the meeting. Councilor Milo seconded the motion; motion carried unanimously. Meeting adjourned at 10:22 a.m.

CITY OF DEMING, NEW MEXICO

  
Benny L. Jasso, Mayor

ATTEST:

  
Aaron Sera, Clerk

**ORDINANCE NO. 1259**

**AN ORDINANCE AMENDING TITLE 7, CHAPTER 1, SECTION 1 OF THE  
MUNICIPAL CODE OF THE CITY OF DEMING, NEW MEXICO**

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF  
DEMING, NEW MEXICO:

**Title 7, Chapter 1, Section 1 is hereby deleted and replaced with the following:**

**Chapter 1  
TRAFFIC CODE**

**7-1-1: UNIFORM TRAFFIC CODE<sup>1</sup>:**

New Mexico Uniform Traffic Code adopted by reference.

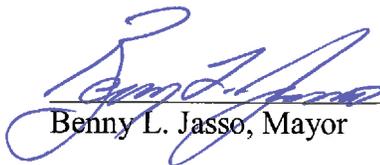
- A. Adoption: The city adopts and incorporates by reference, pursuant to NMSA 1978, § 3-17-6, the New Mexico Uniform Traffic Code, 2010 compilation, as if fully set forth in this chapter, and as it later may be amended, comprising sections 12-1-1 through 12-13-6 inclusive, and amendments through July 2016.
- B. In accordance with the New Mexico Inspection of Public Records Act (NMSA 1978, § 14-2-1 et seq.), a request to inspect the code referenced in subsection (a) of this section may be submitted to the city clerk. A reproduction of the code shall be available upon request for payment of a reasonable charge.

Footnote 1: See subsection 1-11-8C of this code for penalty assessments for various violations of the uniform traffic code.

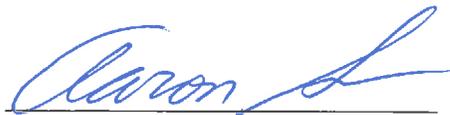
**PASSED, ADOPTED, AND APPROVED, this 26<sup>th</sup> day of May, 2016.**

**CITY OF DEMING, NEW MEXICO**



  
Benny L. Jasso, Mayor

ATTEST:

  
Aaron Sera, Clerk

**CITY OF DEMING, NEW MEXICO**  
**RESOLUTION NO. 16-13**

**A RESOLUTION AUTHORIZING THE DEMING POLICE DEPARTMENT TO  
DONATE A 2005 FORD CROWN VICTORIA TO THE  
SOUTHERN NEW MEXICO CORRECTIONAL FACILITY**

**WHEREAS**, the Deming Police Department is requesting authorization to donate a 2005 Ford Crown Victoria VIN number 2FAFP71WX5X123871, with an approximate value of \$2,500, to the Southern New Mexico Correctional Facility; and

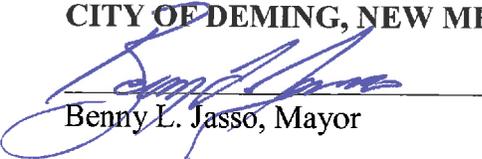
**WHEREAS**, the Deming Police Department no longer will use the vehicle listed above, as it has reached its lifecycle and is considered out of service; and

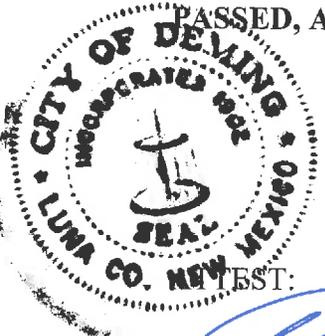
**WHEREAS**, the Deming Police Department believes that the Southern New Mexico Correctional Facility would benefit from the donation of the vehicle.

**NOW THEREFORE, BE IT FURTHER RESOLVED** by the governing body of the City of Deming, that the 2005 Ford Crown Victoria, with an approximate value of \$2,500, be approved for donation to the Southern New Mexico Correctional Facility; and that staff be authorized to execute the necessary documents to do so.

**PASSED, ADOPTED, AND APPROVED** this 26th day of May, 2016.

**CITY OF DEMING, NEW MEXICO**

  
Benny L. Jasso, Mayor

  
  
Aaron Sera, Clerk



BENNY L. JASSO, MAYOR

AARON SERA, ADMINISTRATOR

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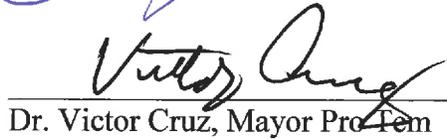
May 26, 2016

We, officials of the City of Deming, do hereby authorize the disposal of the used or obsolete property with a FMV of less than \$5,000, listed below.

Asset #9272-00      2005    Ford Crown Victoria      VIN #2FAFP71WX5X123871

Signed this 26th day of May 2016.

  
\_\_\_\_\_  
Benny Jasso, Mayor

  
\_\_\_\_\_  
Dr. Victor Cruz, Mayor Pro Tem

  
\_\_\_\_\_  
Aaron Sera, Administrator



**STATE OF NEW MEXICO  
MUNICIPALITY OF CITY OF DEMING  
RESOLUTION No. 16-14**

**2016-2017 Fiscal Year**

**WHEREAS**, the Governing Body in and for the Municipality of the City of Deming, State of New Mexico, has developed a preliminary budget for fiscal year 2016-2017, and

**WHEREAS**, said budget was developed on the basis of need and through cooperation with all user departments, elected officials and other department supervisors, and

**WHEREAS**, the official meetings for the review of said documents were duly advertised in the Deming Headlight, in compliance with the State Open Meetings Act, and

**WHEREAS**, it is the majority opinion of this Council that the preliminary proposed budget meets the requirements as currently determined for the 2016-2017 fiscal year, and

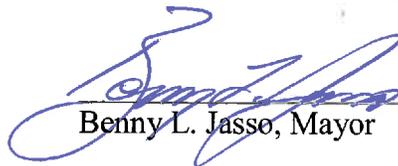
**WHEREAS**, a final budget will be prepared and submitted to the Local Government Division of the Department of Finance and Administration for approval in July of 2016.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the Governing Body of the municipality of the City of Deming, State of New Mexico hereby adopts and approves submission of the preliminary budget to the Local Government Division of the Department of Finance and Administration for review.

**PASSED, ADOPTED, AND APPROVED** this 26<sup>th</sup> day of May, 2016.



**CITY OF DEMING, NEW MEXICO**

  
Benny L. Jasso, Mayor

ATTEST:

  
Aaron Sera, Clerk

(A) PROPERTY TAX CATEGORY	(B) ACCOUNT NUMBER	(C) 2015 FINAL VALUATIONS	(D) OPERATING TAX RATE	(E) TOTAL PRODUCTION (C X D)
RESIDENTIAL	31500	132,405,743	0.004418	584,969
NON-RESIDENTIAL	31500	112,789,658	0.004475	504,734
OIL & GAS PRODUCTION	32110			0
OIL & GAS EQUIPMENT	32100			0
COPPER	32120			0
			Sub Total	1,089,702
			Collection Rate %	93.00%
			<b>TOTAL PRODUCT</b>	<b>1,013,423</b>

(F) FUND TITLE	(G) FUND NUMBER	(H) UNAUDITED BEGINNING CASH BALANCE	(I) REVENUES	(J) TRANSFERS		(K) EXPENDITURES		(L-1) ESTIMATED ENDING FUND CASH BALANCE w/ Investments	(L-2) ESTIMATED ENDING FUND CASH BALANCE No Investments	(M) LOCAL NON-BUDGETED RESERVE REQUIREMENTS				
				ORDINARY	EXTRAORD.	ORDINARY	EXTRAORD.				TOTAL	TOTAL		
<b>Governmental Funds</b>														
General Fund	101	3,556,570	11,814,651	706,635	12,306,286	(1,860,865)	(830,500)	2,521,365	9,352,354	1,242,985	10,595,339	8,597,107	2,746,152	882,945
<b>Special Revenue Funds</b>														
Emergency Medical Serv	206	13,774	26,241	-	26,241	-	-	-	40,015	-	40,015	0	0	
Fire Protection	209	208,080	184,633	102,000	296,633	(61,363)	300,000	238,637	117,475	625,875	743,350	(0)	(0)	
Law Enforcement Protect	211	10,025	39,800	-	39,800	-	-	-	29,825	20,000	49,825	-	-	
Library	213	48,728	46,400	16,550	62,950	208,903	-	208,903	246,634	26,550	273,184	78,965	47,397	
Lodgers' Tax Act	214	1,340	375,000	-	375,000	(150,000)	-	(150,000)	184,650	78,500	213,150	13,190	13,190	
Lodgers' Promotional	215	70,419	-	-	-	150,000	-	150,000	150,000	-	150,000	70,419	70,419	
Street Improvement	216	154,909	334,500	2,677,735	3,012,235	668,859	464,600	1,133,359	914,998	3,231,981	4,146,979	153,523	153,524	
Recreation	217	9,626	40,200	60,000	100,200	187,103	-	187,103	227,332	-	227,332	9,586	9,586	
Library Donation Fund	225	24,818	-	60,000	60,000	-	-	-	64,817	20,000	84,817	1	1	
EDC	226	14,128	63,482	20,000	83,482	66,000	-	66,000	133,925	20,000	153,925	9,685	9,685	
Community Building	230	115,725	-	-	-	440,000	30,000	470,000	455,401	42,200	497,601	88,124	88,124	
Swimming Pool	255	3,976	30,000	-	30,000	120,000	-	120,000	116,620	19,500	135,120	18,656	18,656	
<b>Capital Projects Funds</b>														
CDBG - Buckeye Street I	258	-	-	500,000	500,000	-	65,000	65,000	-	585,000	685,000	-	-	
CDBG - Pear Street Drain	260	-	-	-	-	-	-	-	-	-	-	-	-	
CDBG - Planning Grant	261	100	-	-	-	-	-	-	-	-	-	100	100	
Park Acquisition	280	100	-	-	-	-	-	-	-	-	-	100	100	
Page Total		4,232,317	12,764,917	4,082,920	16,832,837	(61,363)	49,000	(12,363)	11,983,046	5,912,591	17,895,637	9,039,677	3,157,154	882,945
Grand Total														

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Budget Recapitulation - Continued  
(CENTS ROUNDED TO NEAREST DOLLAR)

County/Municipality:  
Denning

Entity Code  
Fiscal Year

(F) FUND TITLE	(G) FUND NUMBER	(H) UNAUDITED BEGINNING CASH BALANCE		(I) REVENUES		(J) TRANSFERS		(K) EXPENDITURES		(L) ESTIMATED ENDING FUND CASH BALANCE w/ Investments	(L-2) ESTIMATED ENDING FUND CASH BALANCE No Investments	(M) LOCAL NON-BUDGETED RESERVE REQUIREMENTS
		Total Cash Balance	INVESTMENTS	ORDINARY	EXTRAORD.	TOTAL	ORDINARY	EXTRAORD.	TOTAL			
<b>Debt Service Fund Types</b>												
FD Remodel	411	-	-	-	-	61,363	-	61,363	-	61,363	-	-
<b>Fiduciary Fund Types</b>												
GSFWC - Fiscal Agent Fund	750	3,121	-	-	-	-	-	-	-	3,121	3,121	-
CAP Entity-Fiscal Agent	752	28,388	1,337,184	-	1,337,184	-	-	1,337,184	-	28,388	28,388	-
Page Total		31,509	1,337,184	-	1,337,184	61,363	-	1,398,547	-	31,509	31,509	0
Grand Total		11,004,768	10,302,291	23,518,989	6,693,115	21,736,077	10,077,240	31,813,317	19,660,645	9,368,655	882,945	0

Revision Date

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