

CITY COUNCIL MEETING MINUTES November 14th, 2011

Council **Andres Z. Silva, Mayor** **Joe “Butter” Milo, Councilor**
Present: **Linda Enis, Councilor** **William C. Shattuck, Mayor Pro Tem**
 David Sanchez, Councilor
Absent: **None**

Staff **Richard F. McInturff, Administrator** **Edgar Davalos, Fire Chief**
Present: **Mary Mackey, Administrative Secretary** **Richard Kocab, Assistant Treasurer**
 Lila Jasso, Administrative Secretary **Wesley Hooper, Project Coordinator**
 Lawrence Brookey, Public Works Director **Michael Carrillo, Police Chief**

Jim Foy, City Attorney

Mayor Silva led the pledge of allegiance and called the meeting to order at 6:00 p.m.

1. Certificate of Recognition for Gabriela Ramos

Mayor Silva presented an Award of Valor to Gabriela Ramos for her exceptional and selfless act of defending a child from an animal attack, while placing herself at great personal risk. Mayor Silva read the newspaper article into record. Mayor Silva also presented Ms. Ramos with a key to the City.

2. Consent Agenda

- a. Minutes – City Council Workshop and Regular Meeting 10/10/11
- b. Minutes – Special City Council Meeting 10/13/11
- c. Minutes – Special City Council Meeting 10/20/11
- d. Minutes – Tourism Development Committee 10/12/11
- e. Minutes – P&Z 10/17/11
- f. Minutes – Marshall Memorial Library 10/25/11
- g. Minutes – Airport Commission 10/11/11
- h. Minutes – Historical Landmark 08/11/11

Councilor Milo motioned to approve the consent agenda as presented, second by Councilor Sanchez; motion carried unanimously.

3. Public Forum

4. Mayor’s Appointment to the Airport Commission

Mayor Silva stated that there are currently two vacancies to the Airport Commission, and is recommending Louis Jenkins to the Airport Commission. Mayor stated the Mr. Jenkins was a former pilot and the Airport Manager at one time.

Councilor Milo motioned to accept the recommendation, second by Councilor Enis. Motion carried unanimously.

5. Proclamation: Keeping the Lights on After school

Mayor read the proclamation into record, in which the City endorses Lights on Afterschool. Mayor Silva stated that the program promotes the critical importance of quality afterschool programs in the lives of children, their families and the communities.

6. Proclamation: Designating “Youth Care Week” from November 7th to 13th, 2011

Mayor Silva read the proclamation into record, in which November 7th to 13th, 2011 is being designated as “Youth Care Week”.

7. Approval of Deming Brochure

Mr. Kocab stated that TDC has requested a brochure be printed that shows the Deming activities for the year, important numbers, and sites to visit throughout Deming.

Mr. McInturff asked when the brochures would go into production should they be approved at this meeting. Mr. Kocab stated they would go into production immediately.

Councilor Milo asked how many brochures would be printed. Mr. Kocab stated that 5,000 would be printed.

Councilor Enis motioned to approve the brochure as presented, second by Councilor Sanchez; motion carried unanimously.

8. Additional Appointment of Assistant Deputy Clerk and Designation of Custodians of Public Records

Mr. McInturff read two memorandums into record. The first memorandum is a request for Lila Jasso to be designated as Assistant Deputy Clerk. Mr. McInturff stated that it would be an additional duty and her employee status would not change because of the designation.

Mayor Pro Tem Shattuck motioned to appoint Lila Jasso as Assistant Deputy Clerk, second by Councilor Milo; carried unanimously.

Mr. McInturff read the second memorandum into record in which management is requesting designation of Custodians of Public Records. Mr. McInturff is requesting Lila Jasso, Public Works Administrative Secretary, Vicki Engle, Human Resources, and himself as custodians of records.

Mayor Pro Tem Shattuck motioned to appoint Lila Jasso, Vicki Engle and Mr. McInturff as Custodians of Public Records, second by Councilor Sanchez; motion carried unanimously.

9. Bids:

a. RFP 11-25 Domestic Water Professional Services

Mr. Brookey read a memo into record regarding Proposal Recommendation for Domestic Water Professional Services. Mr. Brookey stated that a selection committee of three was developed, and they ranked the proposals. Mr. Brookey stated that the committee is recommending City Council authorize staff to enter into negotiations with Smith Engineering, who ranked number one (1), to address the City of Deming’s Domestic Water Professional Services needs. Mr. Brookey stated that if the City cannot reach an agreement with Smith Engineering, it will negotiate with WH Pacific, who ranked number two (2), and that if negotiations cannot be reached with WH Pacific, it would negotiate with Bohannon Huston who ranked number three (3).

Councilor Milo asked if the contract for professional services would be for four (4) years. Mr. Brookey affirmed.

Councilor Enis motioned to approve the RFP as requested by staff, second by Councilor Sanchez; motion carried unanimously.

10. Closed Session: To discuss the sale and purchase of industrial real estate, and the sale and purchase of farm property pursuant to NMSA 1978, Sections 10-15-1 (H) (7) of the Open Meetings Act.

Mayor Pro Tem Shattuck motioned to go into closed session To discuss the sale and purchase of industrial real estate, and the sale and purchase of farm property pursuant to NMSA 1978, Sections 10-15-1 (H) (7) of the Open Meetings Act, second by Councilor Milo;

ROLL CALL/VOTE

Councilor Enis	Aye
Councilor Sanchez	Aye
Councilor Milo	Aye
Mayor Pro Tem Shattuck	Aye

Motion carried.

11. Open Session: Motions if any

Mayor Silva stated for the record that there were no motions made during closed session and that only those items that were stated upon in the motion to close were discussed.

Councilor Milo motioned to go into open session, second by Mayor Pro Tem Shattuck;

ROLL CALL/VOTE

Councilor Enis	Aye
Councilor Milo	Aye
Councilor Sanchez	Aye
Mayor Pro Tem Shattuck	Aye

Motion carried.

Councilor Enis motioned to authorized City Administrator and Mayor to negotiate a purchase agreement on 20 acres in Section 17, Township 23S, Range 9W, with Mayor executing the purchase, to be purchased at or below appraisal value, second by councilor Milo, motion carried unanimously.

Councilor Enis motioned to authorize City Administrator and Mayor to negotiate a purchase agreement on three different pieces of property, at or below appraisal value. The first is for 120 acres in Range 9W, Township 23S, Section 17, and 20 acres in Range 9W, Township 23S, Section 17 and 80 acres in Range 9W, Township 23S, Section 17, with Mayor being authorize to execute the purchase of said properties, second by Councilor Sanchez; motion carried unanimously.

Councilor Enis motioned to authorize City Administrator and Mayor to negotiate a contract on the purchase of 159.8 acres of water rights and 225 acres of land in Section 7, Township 24S, Range 9W, at or below appraised value, with the Mayor being authorized to execute the purchase agreement, second by Councilor Sanchez; motion carried unanimously.

Councilor Enis motioned to authorized City Administrator and Mayor to negotiate sale of property for the Yates/Penn Property with 150.2 acres of water rights, and 151.65 acres of land in parts of Township 25S, Range 9W, Section 17, contingent on the sale being at or above appraisal value and contingent on legal advise from council, and would Authorize the Mayor to execute the sales agreement, second by Councilor Sanchez; motion carried unanimously.

12. Adjourn Meeting

With no further business to conduct, Mayor Pro Tem Shattuck motioned to adjourn the meeting at 7:43 p.m., second by Councilor Milo; motion carried unanimously.

The next Regular City Council Workshop and Meeting are scheduled for 4:00 & 6:00 p.m., December 12th, 2011.

CITY OF DEMING

Andres Z. Silva, Mayor

ATTEST:

Richard F. McInturff, Deputy Clerk